



AgView Certificate of Veterinary Inspection (CVI) Billing Information

*AgView CVI is a product managed by the Institute for Infectious Animal Diseases
which is a member of Texas A&M AgriLife Research.*

There is a \$3 charge per issued certificate to use AgView CVI. This \$3 charge is in addition to any applicable state fees. There are no monthly maintenance fees.

All AgView CVI users must fill out and return the attached AG-257 Form. This External Customer Information Form must be completed by every organization registered with AgView CVI.

Special instructions for filling out the AG-257 Form:

Please provide the appropriate contact information in the “Accounts Payable Email” section. Invoices will be sent to the email that is provided in that field.

If using Federal ID Number, please complete section “Federal ID Number” and either email the completed form to: AgViewCVIBilling@ag.tamu.edu or FAX it to 979-845-6574.

If using Social Security Number, please leave section “Social Security Number” blank and either email the completed form to: AgViewCVIBilling@ag.tamu.edu or FAX it to 979-845-6574. We will contact you directly via the phone number indicated on the form to obtain your social security number, which is required for invoicing.

If you prefer to mail the completed AG-257 Form, our mailing address is:
Institute for Infectious Animal Diseases (IIAD)
Attn: AgView CVI Billing
1500 Research Parkway, Suite B270
College Station, TX 77845

Effective January 16th, 2020, AgView CVI users will be billed on the 15th of the month following a quarterly schedule and will have 30 days to submit payment. Billing cycle is outlined below:

January – March CVI Usage: Invoice will be issued April 15th

April – June CVI Usage: Invoice will be issued July 15th

July – September CVI Usage: Invoice will be issued October 15th

October – December CVI Usage: Invoice will be issued January 15th

User access to Agview CVI will be revoked when certificate fees are ninety (90) days past due. If the past due balance is later paid in full, user access will be reinstated.

Accepted payment methods include check or credit card (Visa, MasterCard, American Express, Discover). Payments made via credit card incur an additional 2.75% credit card processing fee.

Questions regarding the External Customer (AG-257) Form and/or the billing process may be directed to (800) 767-6888 or by email at AgViewCVIBilling@ag.tamu.edu.