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Payment Instructions

1. Follow this direct link to the IIAD store on the Texas A&M Marketplace site:
https://secure.touchnet.com/C21490_ustores/web/classic/product_detail.jsp?PRODUCTID=10416
2. Enter the total amount listed on the invoice you received via email into the field labeled "Invoice Amount" on the first page and select "Add to Cart". Please note that the invoice amount is based on a rate of \$3 per issued certificate (with the exception of some state-based fees) for Producers/Clinics/Veterinarians, billed monthly.
3. You will be taken to the second page of the payment process. Confirm that the Invoice Amount listed above the information fields is correct, and if not, return to the previous page and enter the correct amount.
4. On the second page, enter the name that is on the invoice, the email address associated with that account, the invoice number, and the State. If you have issued certificates in more than one state, you will need to enter the amount for each state separately. Click "Continue".
5. You will be taken to a screen with an overview of your cart. Please confirm all of the information shown is correct according to the invoice received via email before selecting "Checkout".
6. Next, you will be taken to a screen that asks for your email address. Please enter the same email address you used on the previous page. Click "Continue Unregistered" to be taken to the payment method.
7. Enter your payment information and select "Continue". Payment is only accepted via credit card through Marketplace.
8. If you wish to pay with a check, please mail a check with the invoice to:
Institute for Infectious Animal Diseases (IIAD)
Attn: Tomacina Tobias
1500 Research Parkway, Suite B270
College Station, TX 77843-2129
9. Review your order and select "Submit Order". This will process your payment and take you to a screen displaying a receipt. You will also receive a confirmation email with a copy of your receipt.

Should you have any questions or concerns regarding your balance or making your payment, please reach out to Tomacina Tobias, IIAD Business Coordinator by email at Tomacina.Tobias@ag.tamu.edu or by phone at 979-845-1635.